

McLean Community Center
Regular Meeting of the 2018 Governing Board
January 24, 2018

MINUTES

Board Members Present: Laurelie Wallace, Board Chair; Paul Kohlenberger; Desi Woltman; Merrily Pierce; Jennifer Rossman; Kat Kehoe; Caroline Brunner; and Julie Waters

Board Members Absent: Alicia Plerhoples; Alex Camus; and Elizabeth John

Staff Members Present: George Sachs, Executive Director; Ashok Karra, Comptroller; Robin Walker, Social Media Editor

Guests: Deb Bissen, MPA Director of Communications & Development and Jane Edmondson, Chief of Staff Office of Supervisor John W. Foust

CONVENE MEETING

Ms. Wallace convened the meeting of the 2018 Governing Board of the McLean Community Center (MCC) on Wednesday, Jan. 24, 2018 at approximately 7:33 p.m.

ADOPT AGENDA

The meeting agenda was approved unanimously.

PUBLIC COMMENT

Ms. Bissen, MPA Director of Communications & Development, read her summary below to the board members.

- **Exhibitions:** Open now and coming soon
 - *Nov 9 - Dec 23: Nature as Prototype*, biology as inspiration for art
 - January 11 – March 3, 2018: *Methods of Inquiry: Fields of Discovery*. Both the methods of discovery and images and concepts related to fields such as chemistry, microbiology, neuroscience, physics and genetics are referenced.
 - March/April 2018: Youth Art Exhibitions for McLean and Langley Pyramids
- **Education:** New location continues to impact classes offered and education revenue:
 - 41 classes, workshops and open studio sessions offered in Winter/Spring 2018
 - 34 percent of classes and workshops already have students registered
- **ArtReach:** Healthy and growing by working with new populations
 - With MCC/Senior communities
 - Continuing involvement with SPARC Solutions group
 - New partnership with Second Story, including activities with Culmore afterschool center
 - FCPS programs fully-booked for 1018, 10 percent increase on # of school groups

- **Class Offerings and Registration:**
 - Appreciate teamwork with Maggie Shea and staff through MPA staff transition
 - Receiving number of inquiries about class offerings
 - Trying focused marketing efforts, including idea of class registrations as holiday gifts
- **Performing Arts:**
 - Art+Improv scheduled monthly through March in Bullock|Hitt Gallery; performance last Thursday went well.
 - Appreciated being included in Oct 14 Pop up Cellist event
 - Join us for Site-specific Dance Performance Tuesday, Dec. 19, 7pm, including panel discussion on exhibition
- **Staff Coordination:**
 - Looking forward to joint MCC/MPA Board Meeting, February 28, 2018, 6:30pm
 - Deb Bissen on MPA staff now in new role as Director of Communications & Development

APPROVE MINUTES OF DECEMBER 13, 2017 REGULAR MEETING OF THE 2017-18 MCC GOVERNING BOARD

The December 13, 2017 Governing Board Regular meeting minutes were approved unanimously.

CHAIR'S REPORT/EXECUTIVE COMMITTEE –Laurelie Wallace, Chair

The next Executive Committee meeting is scheduled for Monday, Feb. 12 at 7:30 p.m. and is open to all board members. The next Governing Board meeting is scheduled for Wednesday, Feb. 28 at 7:30 p.m. at MCC's Admin Offices, 6631 Old Dominion Dr. McLean, Va.

EXECUTIVE DIRECTOR'S REPORT - George Sachs, MCC Executive Director

Mr. Sachs read his written report which is unedited and shown below:

Internal Alignment

- Bi-Weekly Construction meetings continue to help track progress of the renovation project. We are getting proposals to enhance our security system with surveillance cameras and distress buttons. We are also looking at submittals for upgrading the fire alarm system throughout the center.
- Ellen Barial is retiring on disability affective December 20, 2017. We will be advertising the opening of this position hopefully by next week.

External Alignment

- Day Trip to Lewes Delaware "Celebrating the Holidays" had 24 participants attending the 44th Annual Christmas Tour of Homes sponsored by Lewes Historical Society.
- The Alden Quote-A-Long movie featured "Home Alone" with fun participation held at the Old Firehouse.
- Our Alden Theatre MLK presentation this year was held at the Old Firehouse on January 14th. We were honored to have New York Times Columnist and Author William C. Rhoden present the topic "Activist Athletes."
- Our signature Breakfast with Santa was a sellout serving 155 registered participants and was a big hit taking place at St. Luke's School on December 16.

- The Old Firehouse Winter Break Trips experienced such favorites as Dave & Buster's, Indoor Go Karting, Laser Tag at G-Force Karts and bowling at Uptown Alley. New for this year we added "Making Your Own Ice Cream at the Turkey Hill Experience," vintage arcade games at Timeline Arcade, and snow tubing and ice skating at Avalanche Xpress. We had a total of 118 kids participate in winter break trips.
- 5th & 6th Grade Snow Ball Dance was held at the Old Firehouse on January 12th. Comment from a parent volunteer – "The Old Firehouse is the best teen center I've ever seen. I'm glad that I can be a volunteer at such a wonderful place. I'm definitely interested in volunteering for more dances."

Financial Stewardship

- Staff have completed the mid-year review of our finances by department which is included in your board packets.
- Ashok is preparing departmental worksheets to assist in estimating our end of year projections.

ELECTIONS & NOMINATION COMMITTEE (ENC) - Kat Kehoe, Chair

Committee members and staff reviewed the procedure where the youth voter's address is verified by which high school boundary area they live in. After an in-depth discuss of both the pros and cons to do away with the extra step to verify the youth voter's address by high school, the committee tasked staff to find out if the Fairfax County can add an extra column for High School Boundary Area (LHS or MHS) to the adult voter's address list for Dranesville, Small Tax District 1A addresses. Staff will call the County and report the findings to the committee at their next meeting.

Ms. Waters updated the MCC Governing Board Elections and Nominations Policies and Procedures (last edited on February 2017), specifically, Sections H, J, K, and L. Comments were made about what to do when an election tie has occurred and how to break a tie such as "flip a coin" or "drawing a name." Committee members agreed to "flip a coin" to break a tie. Ms. Waters will incorporate the new changes and email the revised document to the committee members for their comments before the next meeting.

A motion was made the Kat Kehoe, ENC Chair for a "Call For Candidates" which was unanimously passed by the Governing Board.

CALL FOR CANDIDATES: To inform the Governing Board that the 2018 board election process would begin in January with publications of a "Call for Candidates." The ENC recommends outreach to organizations that can help to publicize the board elections.

The next ENC Committee meeting is scheduled for Tuesday, Feb. 20, at 6:30 p.m. at MCC's Administrative Office, 6631 Old Dominion Dr. McLean, Va.

CAPITAL FACILITIES COMMITTEE (CFC) - Paul Kohlenberger, Chair

Mr. Kohlenberger stated that the CFC did not meet in January due to not having a quorum.

The next CFC Committee meeting is scheduled for Tuesday, Feb. 6 at 6:30 p.m. at MCC's Administrative Office, 6631 Old Dominion Dr. McLean, Va.

COMMUNICATIONS COMMITTEE - Jen Rossman, Chair

Ms. Rossman stated that the Program Committee did not meet in January due a winter weather snow/ice storm.

The next Communications Committee meeting is scheduled for Monday, Feb. 12 at 6:30 p.m. at MCC's Administrative Office, 6631 Old Dominion Dr. McLean, Va.

FINANCE COMMITTEE - Merrily Pierce, Chair

Ms. Pierce stated that the Finance Committee did not meet in January due not having a quorum.

The next Finance Committee meeting is scheduled for Tuesday, Feb. 6 at 7:30 p.m. at MCC's Administrative Office, 6631 Old Dominion Dr. McLean, Va.

PROGRAM COMMITTEE - Desi Woltman, Chair

Ms. Woltman stated the Program Committee met in January and discussed Fairfax County's Community Services Board (CSB) Girls' Circle and the Boys' Council programs. These programs are a model of evidence-based, structured support groups over the course of ten weeks for kids, ages 9-18 while promoting safety and respect for all. During the ten weeks, program leaders touch on issues related to resiliency practices, skills to increase positive connection, personal and collective strengths and competences in kids. It was decided that Staff will research mentor/leadership workshops and will involve Mr. Espina when creating similar workshops for the Old Firehouse.

The next Program Committee meeting is scheduled for Tuesday, Feb. 20 at 7:30 p.m. at MCC's Administrative Office, 6631 Old Dominion Dr. McLean, Va.

LIAISON TO FRIENDS OF MCC – Kat Kehoe

Ms. Kehoe mentioned the next meeting of Friends of MCC will be on Feb. 11 from 2-4 p.m.

OLD/NEW BUSINESS – Ms. Wallace, Board Chair

Ms. Wallace reminded committee chairs to hold their meetings as “advertised” on the website and the Fairfax County Public Calendar. If a meeting date or time needs to change then the Committee Chair is required to follow protocol in accordance with the Sunshine Laws for Public Meetings.

McLean Citizen Association has invited MCC Board and Staff to its “I Love McLean” celebration on Feb. 10 from 3-5 p.m. at the Old Firehouse.

ADJOURNMENT

There being no further business, Ms. Wallace adjourned the meeting at approximately 8:43 p.m.

Respectfully Submitted,
Robin Walker
Acting Executive Assistant to the Governing Board