

**McLean Community Center
Final Meeting of the 2016-2017 Governing Board
June 7, 2017**

MINUTES

Board Members Present: Laurelie Wallace, Chair; Debbie Sanders, Vice-Chair; Quentin Levin, Secretary; Paul Kohlenberger, Treasurer; Kat Kehoe; Merrily Pierce; Jennifer Rossman; and Desi Woltman

Board Members Absent: Sam Gollob, Chad Quinn, and Lathan Turner

Staff Members Present: George Sachs, Executive Director; Catherine Nesbitt, Special Events Director; Robin Walker, Social Media Manager; and Ellen Barial, Governing Board Executive Assistant

Guests: Jane Edmondson, Chief of Staff, Office of Supervisor John Foust; Marc Levin and Diana L. Carswell, Parents of Outgoing Board Member Quentin Levin; Julie Waters, Incoming Board Member; and Maggie Giordano, *The Connection Newspapers*

Ms. Wallace convened the final meeting of the 2016-2017 Governing Board of the McLean Community Center (MCC) on June 7, 2017 at approximately 7:40 p.m.

ADOPT AGENDA

The meeting agenda was approved unanimously.

PUBLIC COMMENT

- Ms. Edmondson announced that the Board of Supervisors had unanimously confirmed the appointment of newly elected Board Members on June 6, 2017.
- Mr. Levin and Ms. Carswell introduced themselves as the parents of outgoing Board Member, Quentin Levin, and spoke about how proud they are of their son.

APPROVE MINUTES OF MAY 24, 2017 BOARD MEETING

The May 24, 2017 Governing Board minutes, as amended, were approved unanimously.

EXECUTIVE COMMITTEE (Laurelie Wallace)

Ms. Wallace reported that the Executive Committee had met just prior to the Board meeting, and had made changes to draft Code of Conduct that had been previously provided the Board Members. Ms. Wallace, assisted by other Board Members and staff, reviewed and discussed changes to the draft Code. After the discussion, the Board took the following action on the Governing Board Code of Conduct follows:

MOTION: that the Governing Board approve its Code of Conduct recommended by the Executive Committee on June 7, 2017.

Decision: The motion passed unanimously.

RECOGNITION OF OUTGOING BOARD MEMBERS AND RECEPTION FOR OUTGOING AND INCOMING BOARDS (Laurelie Wallace)

Ms. Wallace began the recognition of outgoing Board Members Quentin Levin and Debbie Sanders.

Quentin Levin

Ms. Wallace highlighted Mr. Levin's contributions to MCC during his two years on the Board, including serving as Board Secretary during the 2016-2017 Board year. Ms. Wallace pointed out that she was not aware of any other Youth Board Member who had served on the Executive Committee (composed of the four Board Officers). In addition to the Executive Committee, Mr. Levin served on the Program and Elections & Nominations Committees this year. During his first year on the Board in 2015-2016, Mr. Levin served on the Program and Communications Committees.

Board Members and staff expressed their appreciation for Mr. Levin's active participation and the leadership he demonstrated at the committee and board levels. It was suggested that Mr. Levin write a guide to all incoming Youth Board Members on their roles on the Board. Board Members and staff said that Mr. Levin will be missed on the Board and, perhaps, he might return as an Adult Board Member.

Debbie Sanders

Ms. Wallace recognized Ms. Sanders for her work during three years on the Board, including serving as Vice-Chair during 2016-2017. As Vice-Chair, Ms. Sanders chaired the Capital Facilities Committee (CFC) and served on the Executive Committee. As CFC Chair, Ms. Sanders shepherded the renovation project through its final planning stage, groundbreaking and the beginning of construction on the project. In addition, Ms. Sanders served on the Finance and Program Committees this year.

During the 2015-2016 Board year, Ms. Sanders chaired the Program Committee and served on the CFC and Finance Committee. In her first year on the Board, Ms. Sanders served on the Communications, Elections & Nominations and Program Committees.

Board Members and staff voiced their appreciation for Ms. Sanders' service on the Board, especially her wisdom, forthrightness and ability to cut to the chase. Board Members and staff said that Ms. Sanders would be missed on the Board, and maybe she might return someday.

ADJOURNMENT

There being no further business, Ms. Wallace adjourned the meeting at approximately 8:24 p.m. and announced that the reception for outgoing Board Members and the incoming Board was underway in the foyer.

Respectfully Submitted,
Quentin Levin, Secretary
MCC Governing Board