



**2020-2021 MCC Governing Board
Regular Meeting**

May 26, 2021 *virtual

ZOOM meeting ID: 814 460 45156 Password: 314430

Running Notes of this meeting proceedings.

Board Members present:

Raj Mehra; Terri Markwart; Maria Foderaro-Guertin; Suzanne Le Menestrel;
Melanie Sletten; Ivy Chen; Barbara Zamora-Appel; Bill Glikberg;
Carla Post; Carole Herrick; Tyler Jensen

MCC Staff present:

Daniel Singh, Executive Director; Holly Novak; Catherine Nesbitt; Sabrina Anwah

Guests:

Nancy Sausser (MPA); Deb Bissen (MPA); Ambreen Rizvi (Tysons Rotary Club);
Lisa Mariam; Rasheq Rahman; Max Blacksten; Shivani Saboo; Cecilia Closs
(Friends of MCC); Camila Alfonzo Meza (Supervisor Foust's office)

CONVENE MEETING

The following Motion by Chair Le Menestrel was spoken aloud to duly convene this meeting electronically:

Motion for Electronic Meeting

On 14 April 2020, the Board of Supervisors of Fairfax County issued an emergency ordinance pursuant to VA Code Section 15.2-1413. The ordinance permits county boards, including this board, to conduct fully remote meetings in order to continue the organization's essential services, so long as the following conditions are met:

(1) adequate notice is provided to the public and county; (2) the public is given a means to access the remote meeting; and
(3) the purpose for the meeting is given in that notice, and that purpose serves to continue our essential services.

I believe those requirements have been satisfied. I therefore move that this board approve that the proposed agenda items are necessary to assure continuity of MCC's services, and that we are unable to meet in person per usual procedures due to the continuing state of emergency.

This meeting of the Governing Board of McLean Community Center was convened on May 26, 2021 at 7:35 p.m. using ZOOM meeting technology, which enabled Board members, MCC staff, and the public to participate virtually.

ADOPT AGENDA No changes were requested to the proposed Agenda. The Agenda was adopted by acclamation.

PUBLIC COMMENT

Nancy Sausser (Exhibitions director and curator at MPA) – MPA is happy that Lisa Mariam is joining the MCC Governing Board. We know her well and you will be well-served by her! Welcome also to Daniel Singh, whom I met last week.

Deb Bissen (Communications Director at MPA) MPA report was distributed- updating about what's happening with MPA. Welcome to the newly-elected board members and new Executive Director! We are looking forward to working with all of you. Two fabulous exhibitions are currently showing in the galleries, featuring two well-respected DC-area artists. The Atrium Gallery is open to the public in all hours when MCC building is open (no reservations or permissions needed to go there). Emerson Gallery visits require an advance reservation; open hours on Thursday afternoons and Saturday mornings. June 24 through August 15 will feature MPA faculty artists (those who teach at MCC studio and online). MPA is excited to feature their talented works of art! MPA Summer Camp weeks for all ages will start on June 28. We hope to have lots of participants! We are seeking artists for ArtFest2021 – which will be held in McLean Central Park this fall. Please invite all artists in the mid-Atlantic region to apply. The goal is to be able to show 25-30 artists (smaller-scale this year due to social-distancing limitations). MPA ArtReach is being offered online and through printed fliers. ArtReach director has been very innovative: providing online classes to seniors and for community residents with disabilities, and also referencing creative activities for people who are impacted by the 'digital divide' and not able to access some of the online things available. MPA is excited for a new partnership with Best Buddies groups at Langley High School and McLean High School.

Question: What is the fee for a local artist to be accepted to participate in MPA ArtFest2021? Is there a discounted price for local artists?



It is one set price for all. We do offer some discount to artists who want to offer a work to be part of MPA's silent auction fund-raiser. The artist can reduce the cost a bit if they have a work that they would donate for the fund-raiser.

Question: Does MPA anticipate continuing and/or expanding the Best Buddies programs at the two high schools?

We definitely plan on continuing; and there has been talk of expanding as well. It is a nice partnership and the young people involved in the program really enjoy it. We hope to do more of it in the next school year.

Question: It was offered first semester at McLean and second semester at Langley. It would be ideal to do both semesters at both schools.

We have talked about that. It will depend on... once the schools open back up and if we have outside visits and how much activity we have in the ArtReach program for younger children who enjoy coming to the gallery. If we have the capacity in the gallery, MPA looks forward to expanding it.

Question: What is the timeline for a new artist to come in MPA – do they have to go through the lengthy as the Fairfax County approval process (for ArtFest and any MPA event)?

For ArtFest, MPA is accepting applications through June 15. Any artist interested in any other open opportunities may look for information on MPA website. We also will be look for artists to participate in our Fall show (not painting only; will feature a large number of artists). It will come out in next week or ten days – open for application until July 15. ArtFest is a juried show - reviewed by criteria. MPA has outside jurors who will make the choices for ArtFest2021.

Question: To clarify my question – in the last meeting, we were discussing how long it takes for a new person to be approved to teach at MCC because of extensive background-checking by Fairfax County (especially regarding children). Do you have that same process in place? Not for exhibitions; but yes, we have that in place for art teachers. Our artists don't work with children who exhibit their work. MPA operates separately [from Fairfax County] because we are a non-profit.

Cecilia Cross (President of Friends of MCC) – It's nice to see everyone. We are looking forward to the fall and getting past last year! And looking forward to supporting MCC in every way we can.

BOARD DEVELOPMENT

Purposes: 1. To offer substantive learning points relevant to collaborative decision-making; 2. For board members to gain a broader understanding, as well as personal growth and development - through their service on MCC Governing Board; 3. Facilitating direct connection with the community by hearing from various stakeholder groups; 4. An opportunity for timely updates about current things happening in McLean.

Chair Le Menestrel introduced Ambreen Rizvi – founder of “Brigade of Mercy” (neutral non-profit that serves people of all races, nationalities, gender and religions) and Tysons Rotary Club (president). She has experience in risk management and regulatory management. She is on the board of several non-profit organizations. Ms. Rizvi gave the following remarks:

Thanks for having me this evening. Nice to meet you, Daniel. I've heard a lot of great things from Suzanne. Congratulations to Shivani Saboo (I am Lena's Mom). Thank you all for having me here today. I am very honored to be attending this meeting. I read your interview, Daniel, and you made a very good point about trying to help our local community. Even though we are in an affluent town in an affluent county -poverty and homelessness is still prevalent. There's a lot of people that do not have a home right now, and are struggling to put food on the table. My charity is all-volunteer run. We serve homeless shelters (New Hope Housing; Second Story) and we also help Title I schools (targeting low-income population, where we have a pantry installed in front of their schools). During the pandemic (non-stop), we have been providing food to a local food bank and to communities who are struggling. We have a program at “Longfellow Love.” And at McLean High School, they have a need-targeted population who struggles with basic food and school supplies. I would love to meet Daniel Singh in person one day to discuss how to help bridge this gap that does exist in our community. I know MCC is trying to bring programs that are more equitable; and trying to work on inclusion, diversity, acceptance (which corporate America is still trying to work on). I am very much interested in partnering with MCC to see how Bridge of Mercy can help (as a local non-profit) to bridge that gap to help our local community in any way we can.

**Ms. Rizvi is part of the Tysons Rotary Club – very active in the community: that's another source of volunteers.*

Q & A:

Question: How is Brigade of Mercy currently funded?

Two private donors (mostly online fundraising; a lot of private donors are funding the organization). An event out of Ms. Rizvi's garage was to pack meals (3,000 meals!) that were donated to a food bank. That seems ideal for MCC because we have the space and facilities that people could set-up inside the building (to pack meals). Not only the facility, but the ability to communicate through MCC social media.

Response by Ms. Rizvi: The meals were for Arlington Food Assistance. For Second Story, Brigade of Mercy will provide backpacks for children going back to school (about 200 backpacks with supplies are provided every year). Brigade of Mercy also works with Fairfax Co. Dept. of Family Services – they are often in need of baby supplies and backpacks. We will work with them this summer to provide back-to-school supplies.

Question: Do you envision the possibility of doing this to collect on a larger scale – putting boxes out in MCC?

Yes – I would love to do that if we have that opportunity. Absolutely! Yes!

ACTION ITEM: *Comment by Executive Director Singh:* Some MCC programs might have extra capacity. We can check-in to see if there are families who need comp registrations for summer camps and for shows (tickets available about two weeks before they open). MCC has a community kitchen; we would need an insurance rider to be able to let your organization use it. I am happy to talk to you offline to figure out what that might look like.

There are many children in need who are looking for these types of discounts or free tickets. Yes – I would love to know more about that.

Question: Do you have fundraisers throughout the year – or are you just constantly collecting?

Birthday fundraisers... Giving Tuesday... Once-a-year annual fund-raising event (in-person). The way Brigade of Mercy functions is: we always need money (501(c)3 status). We also look for in-kind donations of goods. Many donors provide in-kind donations.

Question: What are the most-needed items?

Usually what is needed the most is school supplies, backpack items; canned food; basic necessities (undergarments, feminine products, socks) – we are putting small “blessing boxes” outdoors (near schools) where people in need can just come and help themselves. Those items go very fast (the boxes are small) – these boxes are installed in communities where people need help. Canned food is popular. I try to avoid gift cards (\$10 gift cards are very popular). Everything must be NEW – no used items. Fairfax County's regulations is that the items be NEW (for the communities being served).

Question: Would it be possible to promote when people come into MCC for events - could we have a “sock night” or a canned goods night or feminine products nights – bring those donations for the Brigade of Mercy organization (with boxes set up) – maybe alternate with S.H.A.R.E.? Tie-in with MCC events? Ms. Rizvi knows exactly what the community needs.

ACTION ITEM: *Comment by Executive Director Singh:* We'd be happy to do that. We also have a large pool of volunteers that our volunteer coordinator has tapped into. There might be ways... I will check with our Comptroller to see if allowable under Fairfax Co. policies – but we could have people bring a canned good item donation... and receive a 5% donation to a charity (i.e. give a gift, but also generate a charitable \$donation). We will have to ask if that is financially allowable (turn the discount into a donation to Brigade of Mercy).

Question: That's a really great. Do you publish impact – how much \$\$ you have collected? Or reports to Charity Navigator?

We are on Charity Guidestar: they only had 2018 information about Brigade of Mercy (we file every year with IRS). We do publish that and send a newsletter to our donors twice a year. We don't bombard our donors with a lot of mail; we keep it short. I don't have an office, so I try to keep operational costs low, because I personally support website maintenance and communications. My commitment to donors is: every dollar you give goes toward helping people! Giant Peapod has fees



I put those fees back into the account (that is my promise to donors). Everything is electronic (receipts; publications).

Chair Le Menestrel noted that MPA has some overlapping interests; they can connect directly with Ms. Rizvi.

Question: Is Ms. Rizvi working with S.H.A.R.E. in McLean? At Churchill Road, they have been doing food drives for S.H.A.R.E., which has documented a great need increasing during COVID-19. We also have just done a deal with a local gardener (garden beds at Churchill Road School) to grow vegetables and fruit for S.H.A.R.E.

I'm currently not working with them; but I have no issues in collaborating with S.H.A.R.E. I established relationships and connections for Brigade of Mercy when I became part of Tysons Rotary Club. The Club has relationships... building upon another. I don't know anyone at S.H.A.R.E. of McLean but I'm not opposed to it at all. I appreciate the question.

Question: Can we have the contact information for Brigade of Mercy listed in the Minutes of this meeting, please? I work with other groups and I may want to share your contact information with them.

ACTION ITEM: Holly Novak and Daniel Singh will share the contact information with the Board.

Comment by Vice-Chair Post: Thank you! It's a big commitment and important work you are doing.

Comment by Ms. Rizvi: Thank you – it's my honor and pleasure to help. It's a passion of mine. This is something very close to my heart and I'm always happy to give my heart and soul to my community.

Chair Le Menestrel thanked Ms. Rizvi for attending and sharing tonight.

CHAIR'S REPORT / EXECUTIVE COMMITTEE

Welcome to the newly-elected Board members: Rasheq Rahman, Max Blacksten, Lisa Mariam, Shivani Saboo and Ivy Chen! Congratulations! You all did an awesome job running in the virtual COVID-19 environment. We look forward to having you officially sworn-in on June 9. Please mark your calendars for that re-schedule meeting – Supervisor Foust will participate to give the oath. We will also have a formal 'thank you' for the outgoing board members. It will be decided this Friday if meetings will revert back to in-person format. If so, we will receive that information from the Board of Supervisors – to enumerate what that will look like. If BoS decides to discontinue virtual meetings, then MCC Governing Board will likewise be required to hold in-person meetings.

Clarification by Mr. Singh: That's what the county is proposing. We have asked them to allow "hybrid" for a while to transition, and not suddenly shove it back into the building and impacting schedules. We are asking for "ongoing hybrid" meetings; but I don't know if they will do it forever.

Question: So, people on MCC Governing Board would have a choice if they didn't feel comfortable going into the building?

Clarification by Mr. Singh: Up until September, we will have flexibility – Yes.

Opinion expressed: I suffer from this problem called 'age': I've been vaccinated for a while now and I can go without a mask. I would love to have in-person meetings!

Clarification by Chair Le Menestrel: I would also love to have in-person meetings. But I understand some people are not necessarily comfortable with that.

MOU for MCC's sponsorship of ArtFest2021 *material was submitted for review in advance by the current Board.

A couple of things need to be updated (changing George Sachs' name to Daniel Singh). No other changes were requested (other than changing the signature line). Ms. Novak pointed out that the MOU was given to her as a .pdf with George Sachs' signature on it (at a moment-in-time). So, it would presumably have to remain stable as it is currently shown.

Clarification by Treasurer Zamora-Appel: The MOU document that we reviewed was not yet signed.

Clarification by Executive Director Singh: George Sachs gave me a Word document; we can update it to have my signature.

Question: Just for the record, the newly-elected people did not receive it, correct?

Clarification by Ms. Novak: Yes – and thank you for the question. Because the newly-elected people are not yet officially-constituted as the 2021-2022 Governing Board, we couldn't send that document to them.

Question: Was the purpose to have the MOU part of this meeting so that it would be taken care of by the current Board approving it? Yes.

MOTION: To approve the MOU for McLean Community Center's sponsorship of MPA's ArtFest2021.
Unanimously approved.

Goals accomplished by each committee during 2020-2021 Governing Board term:

Each committee chair will mention what was accomplished this year during the following respective agenda segments.

EXECUTIVE DIRECTOR'S REPORT **remarks by Daniel Singh*

1. Logistically, I've met with Fairfax County IT and they will help us build a Sharepoint Portal so we won't have to work with 6-inch thick binders of printed materials (documents will be online). It will take 2-3 months.
2. I reached out to Fairfax Co. Office of Strategic Management – to ask if they can help us do a market analysis of what MCC needs be doing to serve McLean residents – especially post-pandemic, what the high needs are for McLean residents... if we need to change our programming or offerings? They are figuring out if they can do it in-house or will find a vendor consultant to do a market study: What our competitors look like around McLean? Are we offering enough programs that differentiate MCC from those competitors (to make sure we are doing our work in the most effective way).
3. That will help us move forward to deeper strategic planning. I'm hoping by September 2021, we can have a facilitator to work with each Program office one-on-one for a few hours; then work with the Board for a few hours. Then we will put all of that together and see what MCC's 1-year, 2-year and 3-year plans should look like. The strategic planning will take into consideration that Board members rotate on/off every year – but some things we might not be able to achieve in one year. So how do we build those programs over 3-year programming? I am finalizing the language and finding a consultant to help us do that.
4. We've gotten approval from the county to update the MCC website. The RFP is being developed to move that forward.
5. This past Monday, there was a good virtual meeting of the FCPA Central Planning Dept. about McLean Central Park. We hope they will build a robust amphitheater and not just something that replaces the gazebo.

Question: I attended the meeting; but I'm not impressed by the plan for the amphitheater. The positioning is wrong (near high traffic volume); clear interaction with our parking lot (impacting MCC Alden Theatre performances). There needs to be closer teamwork with MCC on this. Also, MCC has on-staff experts on how to set up an amphitheater (lighting; sound). I want to see us get together with Parks Authority to have real input into this. I apologize for my negativity – but I really want to see MCC have solid input to it. It's a wonderful idea, but where it is positioned and how it's been thought through – I'm really concerned about it.

Clarification by Mr. Singh: MCC staff met with FCPA planning one-on-one separately; we just didn't want to weigh-in during the public meeting. MCC gave them a four page list of equipment: lighting, sound system recommendations. MCC's position is: we either want a GOOD amphitheater... or we will just stay with the existing gazebo. There is no point in recreating a gazebo 2.0 in the same space. And also, I would rather they put the amphitheater where the existing gazebo is. Thankfully, someone from the community said that in the public meeting. That would take care of having it be too close to the neighboring houses. We are working closely with FCPA; but we don't want to step over the community's public input.

Comment by Chair Le Menestrel: Also, we as individual McLean citizens can provide feedback until June 23 ("McLean Central Park Public Comment" has a link to give an e-mail comment to FCPA). Bill Glikbarg will start the dialogue with them.

Question: I will give the county a break because this was the initial public interest meeting. The question is: What do they do with that information (stakeholder engagement process)? Who else is involved in the planning process? Because there were a lot of questions. As long as we keep the pressure on so that a lot of people will make comments; I encourage everyone to do the same. I think it's going to be cool; I just think we need to get our voices heard.

Question: I was at the meeting. Thanks for the talking points Daniel Singh provided. Coordination by MCC and the county should be part of the idea of bringing an arts community. Also, I mentioned the skateboard park: they answered by saying you can have an amendment to the Master Plan – but it would take 3 years. Why can't we revisit the Master Plan that was done 8 years ago? the demographics of the community have changed. Is there an opportunity if enough people give feedback that was not in the Master Plan? Rather than wait 3 years for that process to go forward, is there anything else that we as a community can do?

Clarification by Mr. Singh: Some triggers are built-in: if there is a percentage of change to the original plan, it automatically must go back to the Master Plan (for downtown McLean) because this ties-in to the Master Plan for Fairfax County (it will affect the whole county). Then they will go through steps to make sure they don't overlook something (a 3-year process).

Question: When we asked about McLean CBC, it even overlaps into the area across the street – they were clueless. Moreover, the construction workers will bump into each other! I was concerned that it's not coordinated with downtown McLean CBC planning. Also, instead of a pedestrian overpass - maybe have a tunnel underneath the street. The meeting presentation wasn't organized. I was shocked about that.

Clarification by Mr. Singh: I was surprised that they didn't know about downtown McLean CBC (they hadn't worked with them!). I thought that was an easy question I was lobbing them; but surprisingly, they hadn't worked with the downtown McLean CBC planning staff! County staff turnover is high (it was 8 years ago when the original planner was working on it). They do try to keep all of this connected... so that's why something like a skatepark has to go through the whole process - to make sure nothing is missed. But we'll keep on-top of this and make sure we don't let them overlook any of these aspects.

Question: I heard you say that it doesn't look as if this project is tightly coordinated with the CBC downtown development plan?

Yeah - the current planner didn't know about downtown CBC redevelopment plan. But any plan of that size has to align with the Master Plan; so someone has looked at it... but this particular planner hadn't!

Question: As a member of the MCA Board, I'm going to inform MCA about this. What was the impetus for this thing? I wasn't even aware of plans for development of McLean Central Park.

Comment by Mr. Singh: The park as it exists now was bought in five different parcels; cobbled-together and disjointed. Now they want to redevelop it to have accessible paths and connect it. People have been asking for more exercise areas, dog park, amphitheater – before MCC started programming in the gazebo. This plan came out of previous community input.

Question: Creating an "arts campus" is a great idea. Is your thought that we would be some sort of competition to CapitalOne?

No – that is a 1,500 seat theater (very different capacity). Approach: If downtown McLean CBC is pedestrian-friendly, make it accessible and pedestrian-friendly all the way into the park to MCC. That will also take care of some of our neighbors' traffic concerns: people can walk to MCC events and bicycle stations. That's what I think about as an "arts campus." And I want FCPA to think about everything in the park as an arts object: trails with mosaic inlaid; lighting by local designers ironworkers in a decorative way; signage could be done by local artists; labyrinth in the grass... use all the park areas in artistic ways. Create alcoves in the walking trail to install local artist exhibits (rotating art display each year). There are six brick pillars at corner of Dolley Madison with MCC logo – it's boring logo design. I propose that is the place where people enter and have a public art project across those six pillars. How do we brand and make it more of MCC identity?

Question: Would events be offered free to McLean residents? Or would we charge as we charge for Alden Theatre?

We can't charge for events in the park. If we charge for events, FCPA would rent it to us as a commercial rental. It would be a free event in the park – even in the amphitheater.

Question: I visited Williamsburg which has a similar outdoor theater. Could we share the ticket office with The Alden Theatre? People would buy tickets from MCC and be admitted to the event at the Park. I can see lots of integration between the two. Can we make that happen? Maybe it can't happen. I saw tremendous integration in Williamsburg. If you have a performance in the park, where does the cast get ready? That's why MCC staff professionals should work with the Fairfax County Parks Authority on the amphitheater.

Opinion expressed: The artists need to be brought in early in the process.

Opinion expressed: I think Daniel Singh should think about getting members on the planning committee (stakeholder planning). If can figure out how we can formalize a plan together to present to them (if we can't get on the stakeholder board). Who are you consulting with? Older people? Younger people? Who is on this committee and how can we get involved? I also posted background from the Master Plan (which is from 2013) – the funding was in this past election (November 2020). The amphitheater, parking lot, dog park was from 2013. It's been around awhile but we weren't aware.

Opinion expressed: In preparing for Mr. Sachs' retirement party at the gazabo, we were shocked that we had to clean up a large volume of trash that people had abandoned in the park. The grass hadn't been cut.

6. Originally we were not going to apply for any programming at Capital One, but there were a couple of slots. We will bring in a local artist as an opening act for the featured national artist – for exposure. A national artist with a higher asking price might not break-even at The Alden. This goes along with 'branding MCC with Capital One'. We put in an application and we hope to get one of two dates.



7. I met with Nancy from S.H.A.R.E – doing similar work with about 80 needy families in McLean who are on some sort of support from local county govt. or federal govt. assistance. There are opportunities for MCC to work with S.H.A.R.E.

8. Poetry event tomorrow (Thurs. 5/27); so far, 21 registrants for this virtual event. Please attend if you are able (registration closes tomorrow afternoon).

9. We sent the Pride press release out on Monday. Supervisor Foust called us within half an hour – at the June 9 meeting, he will give us a resolution declaring June as “Pride Month” at MCC. So we are trying to be on the radar for the work we’re doing.

Comment by Chair Le Menestrel: You’ve only been here a month... but thank you for everything you are doing to get connected to the community partners, stakeholders, and learning the details of the county government system!

Question: Daniel sent out a note that he wanted to meet with us individually. Is that still part of the plan? How do I get on your calendar?

Comment by Mr. Singh: I will arrange that. I was surprised to find out that I have to attend 160 hours of required HR training classes over the next three months... for signing checks and financial aspects of my job! I’m juggling all the training!

Comment by Chair Le Menestrel: If you want to do a breakfast meeting with Daniel, that works. Earlier in the day has less interruptions.

Comment by Vice-Chair Post: Today, I saw that Fairfax County is engaging in strategic planning (I will send you the link).

Comment by Chair Le Menestrel: I also want to congratulate Ivy Chen for winning the reelection! We are happy to have you back on the board for another year! (Ivy replied: “Thank you!”)

PROGRAMS AND OUTREACH COMMITTEE *Chair Foderaro-Guertin gave a summary of the meeting on May 13.

GOALS: 1. Trying to engage different demographics. MCC accomplished this through events (drive-thru). 2.

Communication: trying to communicate electronically more information than through print media. 3. Public Comments: PIO office is trying to get that organized and re-vamped so it can be more easily reviewed. A lot of comments came in through the Public Hearing (online survey). 4. Publicity - advertising on different platforms. 5. Diversifying programs: we talked about diversifying different types of programs (drive-thru Earth Day; McLean Day). 6. Community Conversations (MLK Day presentation). We are trying to have more conversations about issues of the day. 7. Senior citizen programming: trying to get more of those needs met. 8. data analysis (providing details; completing a survey). We want to up the game on that.

Summary by Chair Foderaro-Guertin: These were all goals that we had. We’ve done a lot of it; but we’ve also found that we can improve in a lot of these areas – whether it’s platforms; the way we communicate with the community, etc.

Question: Can you give an update on McLean Day? What was the turnout? How was it received?

We had about 380 cars (on average, about 3 persons per car) = almost 1,000 people came through. This was considerable since we were working within COVID-19 restrictions. Traffic wasn’t an issue (attendees separated themselves out) – so much so that the police relieved some personnel to have fewer! It was a great turnout for us.

Comment by Chair Le Menestrel: It was a joyful atmosphere! Several of us were there helping out with handing out ballots. I even saw cars come through again [a second time through the drive-thru circuit] because the kids enjoyed it so much!

CAPITAL FACILITIES COMMITTEE *Chair Post gave a summary.

GOALS: 1. programming and goals for CFC had to do with sustainability; plans are proceeding but are ‘on-hold.’ 2. shepherding through and reviewing with staff team the upgrades and capital improvements to MCC facility that were able to happen during COVID-19. 3. solar power; 4. pollinator garden initiatives (educational initiatives including meeting with community members); 5. ideas for Earth Day. All of these were initiatives within CFC, which were originally planned (prior to Carla Post joining the MCC Governing Board). 6. EV charging stations.



Clarification by Executive Director Singh: Each Supervisor must sponsor an area for EV charging where they wish to ‘pilot’ as the first Fairfax Co. charging station. Daniel Singh is hopeful to have MCC be the chosen facility because there isn’t another big county building in the 1A-Dranesville district area. We are ideally suited because there is no other big county facility. We must ask Supervisor Foust if he will recommend it (he gets to recommend 1-3 pilot facilities). Once Supervisor Foust makes a recommendation, then MCC moves up on the county list. Each EV charging station costs about \$75K – so we must build that into the MCC budget. There is a way to build-out the infrastructure to build as many stations as we want (we will start with two each year and then add a couple as we go). The county said that they recommend 5% of your parking spots (out of MCC’s 300 parking spots, that would be at least 15 spots to have infrastructure for EV charging stations). Each year, we can add more, as our budget allows going forward.

Opinion expressed: In the McLean Day drive-thru, I saw a lot of electric cars!

Question: Rasheq Rahman asked a question if the Board has a running “wish list” of projects that we want to accomplish?

Executive Director Daniel Singh has a list. Carla Post had a list with CFC; she really likes task lists and keeping track of things. We have started a ‘master list’ (rather than having to look at each individual disparate committee) and also understanding what I’m responsible for. We’d started that last year and hopefully, with Ms. Novak’s help, we can put that in place again this year.

AD HOC COVID-19 COMMITTEE **Carla Post gave a summary.*

This committee was unique to this year and was a huge amount of work for everyone on the committee and staff. We learned a lot. We put in place a program that may not have had huge participation...but if it even has one person that turns out to have benefited (like the example of Craig McKenzie at OFC) then we have done a good job!

FINANCE COMMITTEE **Treasurer Zamora-Appel gave a summary.*

GOALS: 1. Transparency – to better understand the budgeting process; to allow anyone who had questions about the specifics of the process would be able to see that process. 2. Due diligence: what it means to provide oversight on MCC’s budget of this size. I’m thankful that the staff did provide that; they were not used to us getting into the detail of line-by-line budgets. A couple of did go through them just to better understand it. We achieved this goal.

Compliment to MCC staff by Chair Zamora-Appel: The staff of MCC is super-cool! They work with us and whatever we needed them to work with.

Preparation of FY23 Budget: A proposed advance timeline for preparation of the FY23 Budget was distributed by Comptroller Karra. The staff will be meeting in the next few months to go through the proposed FY23 Budget. Comptroller Karra will be working with the staff to make sure that everything that has been asked has been answered. The Board will have a Public Hearing of the FY23 Proposed Budget on September 22. The Board will then approved the proposed FY23 Budget on October 27. And then the deadline for the final FY23 Budget to be submitted to Fairfax County is October 31.

Finance Committee did not meet in May. FY21 will end on June 30; all invoices and P.O.’s are being processed now to conclude this fiscal year. FY22 starts on July 1.

ELECTIONS & NOMINATIONS COMMITTEE **Chair Markwart gave a summary.*

McLean Day: I was there all day and evening with Ms. Novak! As was mentioned, so many people came through twice! Kudo’s to the staff for putting on such an amazing event! All the kids were laughing and smiling as they exited! You could tell that the kids were really excited when they left. When I left, I had a good feeling that we had brought some joy to peoples’ lives. The diversity of people who voted: Terry McAuliffe came through by himself; and his wife came back later with a friend. That was really cool that these people thought it was important enough to take part in our election. They came on-site to deliver their ballot and valued our election: we have a civic-minded community. I noticed a diversity of ages – all different kinds of people... and all ages of people... participating in the election.

GOALS: 1. Moving the election of the Executive Committee to this meeting (by the current Board). 2. Improving the absentee ballot process: adding the online link was very popular (that is where a bulk of our ballot requests came from). People could call, come by in-person, or request ballots online for their household. We would not have had the solid turnout without the implementing the link. 3. Planning in advance for 2021: Elections Committee met every month except in December. Doing so much advance planning and working closely with MCC staff helped us facilitate a smooth election and get the word out. 4. Ensure a competitive slate of candidates: I'm proud of the fact that we had a lot of students from both high schools, as well as a wide range of adult candidates. 5. Oversee the candidate petition and election process: Chair Markwart reached out to each candidate individually (that was new this year): phone calls; following up with emails and talking to each candidate. We created a rapport with the candidates and they felt comfortable. All e-mailed questions from candidates were answered timely. That personal contact was beneficial to improve the comfort level with candidates (giving them an opportunity to reach out to someone).

6. Improve Candidate Orientation: "Do's-and-Don'ts"; having separate Youth and Adult orientation meetings. Ivy Chen's and Tyler Jensen's work on the infographic was really helpful. Having a separate youth orientation was excellent (in terms of bringing up their comfort level to ask questions). One hour orientation each for adults; youth; with staggered photo opportunities. Online connection was possible at MCC as an option for participating in the virtual orientation.

Opinion expressed by Shivani Saboo: It was a very smooth process. She loved getting the phone calls at the beginning of the process to get a better understanding of what was happening. I e-mailed a lot with several questions and the responses were really helpful. The orientation and going in person to the photographer – everything was really well done. There is a lot that goes into the process that, for a newcomer is kind of hard to pick up on. But the resources at MCC were really great in bridging that gap of communication for us.

Opinion expressed by Rasheq Rahman: I echo what Shivani said. And I think Terry Markwart and Holly Novak had a real challenge in COVID-19 and for us entering the election, you gave us good guidance on how to connect with members of the community. I'm really glad to see that it was a diverse group. I think all of us really reached out to diverse communities in McLean and it's good to see that those communities were heard in this election. So, I'm pleased by that.

Opinion expressed by Lisa Mariam: I thought meeting with the community groups was a good suggestion too. We had limited success with that, but I appreciated the list. Question: I'm curious to know... Why... if you can request a ballot online, why is it that we can't have online voting?

Response by Ms. Novak: Can I answer that? I have a whole memo about this because many people do ask it. The bottom line is that the MCC Governing Board election has a two-fold purpose: 1. Electing Board members; 2. Community engagement. And as such, it's open to the 18,000 residents (property owners) as well as renters... as well as others who may live at the same address. So it would be impossible to send out a 'blanket' ballot to every household because you are hitting property owners that may live in New Hampshire while their renter is right here. And they are both eligible to vote. That's the main reason. And... it is a great opportunity to engage, welcome them. Some people have never set foot in the McLean Community Center. And so, when they need to get a ballot > come on in and get one. It serves a double purpose of public engagement. I know it seems cumbersome; but we don't do the 'blanket' mailout electronically for that reason.

Question: But what about just allowing people to log-in: If you wanted to vote, you could log-in and instead of just requesting the ballot - actually complete the affidavit and ballot online? That way anyone, regardless of whether they were a property owner or renter or any other category, could still be eligible.

Comment by Chair Markwart: As Ms. Novak mentioned, community engagement was part of it. Up until recently, you could only vote at McLean Day (absentee ballots were introduced later). It was to try to bring the community together. The new board can certainly look at it, because this is something that has been brought up in the past: the cost of running such an online election (Affidavits; ballots). We did have situations this year of someone requesting 15 ballots. When we followed up, the person claimed they only wanted one ballot. The board could look at it; but for security, running the Affidavits... what would that cost?



Opinion expressed by Vice-Chair Post: I think it's a great thing to look into. My question is about publishing the entire election results for everyone. I'd like to see that. And I'd like to know how many votes total were cast? Regarding the idea that this is 'community engagement' – if we take the numbers that were cast this year... last year was low... and then compared to McLean Day, I'm curious to see that. When I ran, all the results were published. At a minimum, I'd like to know how many votes in total were cast.

ACTION ITEM: PIO Sabrina Anwah and Ms. Novak submitted results and a full vote count. When the Board of Supervisors meets and ratifies it, then we send it out.

Question: We got it from Ms. Novak a few days after the election. But the media only received the three adult winners and the two youth winners.

Clarification by PIO Anwah: The day after the election, I posted what was sent to me, which was the election results. That is on our website. However, we do send a full release with the full information. One reporter (Angela Woolsey with Tysons Reporter) was sent the full breakdown and it was published in her article. When the Board of Supervisors meets and ratifies the election, we do send a news release that has all the information. It is public information and we would send it out.

Question: On that point, I did notice that the Tysons Reporter pulled some language from several of the candidates' Facebook pages. It would have been good for us to at least have known that was going to happen, and to have had that cleared – because I had some typos. I'm not proud of that, as well as just other information. In the future, let us know...

Clarification by PIO Anwah: I had no idea she would do that. However, if you post something on Facebook, and that person is a "friend" they can pull information off. I think that's how she was able to do that. But I had no idea she would do that.

Question: It may have been our public candidate piece that many of us used as part of it. I saw some stuff from Lisa Mariam and I had some stuff in an article. Nothing bad... but I'm just saying, as procedurally... in the orientation meeting, Daniel Singh talked about how we should communicate on the Board.

Opinion expressed: Yeah – her article was very confusing.

ELECTION OF 2021-2022 GOVERNING BOARD CHAIR

ENC Chair Markwart explained the process for electing the Executive Committee of the 2021-2022 Governing Board. Chair Le Menestrel will conduct tonight's election for each position as the current Board Chair because the 2021-2022 Governing Board is not yet sworn-in. The first action is to elect the Chair. All board members are eligible for all officer positions, including those newly-elected. Each nominee shall be given the opportunity to speak for two minutes even if there are no other candidates for the position. Interested persons had to have submitted their name in advance – by May 20, 2021.

Barbara Zamora-Appel had nominated herself for Board Chair. No one else nominated themselves for the position of Board Chair. Barbara gave the following oral statement:

I am running for Chair of the 2021-2022 Governing Board. I have had conversations with fellow board members over the past two weeks and I appreciate the support and confidence you have given me in this effort. I hope to accomplish, if I were elected Board Chair: 1. Be a strategic partner with Executive Director Daniel Singh; 2. To advance ideas, requests, programming that the community would like to have and also to advance the ideas that my fellow board members have. We all have a voice. And the reason why we all joined the MCC Governing Board is bring some of those ideas that our community has given us (or that we have on our own) – to bring forward. 3. Collaborate to a greater extent with other organizations in McLean (MCA; MCF; and any other organization that has a footprint within our community). If we want to become an "arts center" as opposed to a 'community center' where we can also be a central location where people meet (on-campus and around campus). Have those collaborations move us to a better place - knowing that the public meeting about McLean Central Park was on Monday and some people had not heard of the downtown McLean plan, we can be that voice, that liaison... and continue to collaborate as we move forward. 4. I am really happy to see the youth members participating in this effort – one thing I hope to achieve in this year is to engage in creative opportunities with youth members so they have a good working experience. As they navigate the process of being a board member, they can have



real life experiences. I would encourage them to bring their ideas forward. Ivy Chen would like to engage with local colleges and universities – to have a conversation as high school students. I would encourage Ivy Chen to take a lead in that (that is the whole point of being on the MCC Governing Board). 5. I would like to work with Board members who are retiring – because what they have is very important to know. I would like to know: Why is it that they joined the MCC Governing Board to begin with? What did they hope to accomplish? Did they accomplish it? Thank you for your support.

Voting process: Individual votes for each person being considered for the Board officer positions will be stated aloud and identified by name in the Minutes. The roll call of board members for voting will be in alphabetical order. If the event of a tie, a re-vote will be taken between the two tied candidates; this process will be repeated until a clear winner is established.

Votes for **Barbara Zamora-Appel** as Board Chair: Raj – Yes. Barbara – Yes. Terri – Yes. Carla – Yes.
Maria – Yes. Barbara – Yes. Ivy – Yes. Tyler – Yes. Melanie – Yes. Suzanne – Yes.
Did not express a vote: Bill Glikbarg; Carole Herrick

Barbara Zamora-Appel was elected 2021-2023 Governing Board Chair.

ELECTION OF 2021-2022 GOVERNING BOARD OFFICERS (EXECUTIVE COMMITTEE)

Current Board Chair Le Menestrel proceeded to conduct the election for the remaining officer positions: Vice-Chair; Secretary; Treasurer. All board members are eligible for these positions, including those newly-elected.

VICE-CHAIR: Carla Post had nominated herself for Vice-Chair. Carla gave the following oral statement:

I want to thank everyone on the Board for their incredible commitment and dedication over the past year. Can you believe it's been a year or longer? All the work we did to figure out how to help our community with COVID-19: everyone through ourselves into that effort and tried so many avenues to do whatever we could. I really learned a lot about the community and about Fairfax County – Terri Markwart through the education system... Raj Mehra, through his partners. Every person on the board was helping: Ivy Chen was contacting schools. Tyler Jensen was contacting schools. I learned a lot about the county and about leading. I want to also take this time to thank Suzanne Le Menestrel for leading the Executive Director Search – and Barbara Zamora-Appel and Maria Foderaro-Guertin, and George Sachs. That was a really long process; there was a lot involved and you did a lot of work. As outgoing Vice-Chair, I want to thank everyone for all of your work and commitment. In terms of my role: I feel strongly about continuing our sustainability initiatives... communication and outreach initiatives... taking our strategies and processes and making them work better for the community and for all the people on the Board. Over the past year, we have witnessed the power of local communities to rise up and step forward. We have witnessed corporations putting people over profit. We have seen individuals making huge sacrifices for their neighborhoods. I think MCC can harness that spirit of giving, compassion and understanding to help strengthen our community. I'm going to look for ways to help with that. Daniel is the one to lead us to this next stage. I'm willing to apply my knowledge from this past year to help Daniel, help the staff and help the community. And to sort of build a resiliency for MCC. Who knows what will happen in the future; but we need to learn from the lessons learned this past year. Thank you all for your time and consideration.

Votes for **Carla Post** as Vice-Chair: Ivy – Yes. Terri- Yes. Raj - Yes. Barbara – Yes. Carla – Yes. Maria - Yes.
Melanie – Yes. Suzanne – Yes. Tyler – Yes.
Did not express a vote: Bill Glikbarg; Carole Herrick

Carla Post was elected Vice-Chair of the 2021-2022 Governing Board.

TREASURER: Barbara Zamora-Appel, Rasheq Rahman and Shivani Saboo had nominated themselves for Treasurer. Since Barbara Zamora-Appel was just elected Board Chair, she removed her name from consideration.

Rasheq Rahman gave the following oral statement:

Some of you I have had a chance to talk with through the election. Briefly about me: I am a 25-year resident of McLean (my parents moved here in late 1990's; I purchased a home a few years ago to be near them). I am a small business entrepreneur with headquarters in downtown McLean (near U.S. Post Office). I deal with money every day- I manage more than \$1M in



grants that my firm gets from the government. I have 20 years of experience in financial services (working with Goldman Sachs and IBM on new product development) and managing commercialization. Having gotten to know many of you through the the election process, I want to thank Barbara Zamora-Appel for her leadership during this challenging time.

Goals for the next year: 1. Understanding financial performance of MCC before-during-after COVID-19. What does the future look like by learning from the past? 2. How do we increase access to MCC programming? Using financial tools within MCC and our budget, but also looking at outside partners. If we want to bring access to lower-income members of the community – or more broadly in Fairfax County, how do we do that? I’m an ‘operations’ person and I tend to think in systems and processes: How do we make that sustainable going forward? 3. All of us come to the MCC Governing Board hoping to have somewhat of a ‘legacy’ or impact. How do we do that? 4. The notion of a “wish list” or “checklist” – many things (if worked through properly) could actually be done; but it’s a matter of understanding them and taking a financial lens to the process to truly prioritize. I look forward to working with Daniel Singh – he comes with an MBA and a really sharp financial mind – really thinking about the value in our lives in the work we are doing. I look for your support for the Treasurer role.

Shivani Saboo gave the following oral statement:

I am really excited to be here! I have lived in Mclean my whole life; I graduated from McLean High School in 2016. I have been going to MCC since I was a little kid. So, it’s really special to be on the other side of things. I’m really excited to get to work, which is why I’m running for this position. A little background about myself: I work in government contracting, specializing in budgeting and procurement. For the past year, my client has been U.S. Dept. of State and I’ve gotten a little experience and exposure to how federal budgeting and procurement works – which is experience I hope to translate to this role, if elected. While at college at University of Virginia, I was a CFO for several organizations and managed budgets of up to \$100K. I know that’s nothing compared to the size of the budget at MCC; but my experience working with the financials of those organizations taught me how to be: 1. detailed-oriented when looking at budgets; and 2. simultaneously having the business acumen to see the big picture of every budget – being able to analyze different parts of the budget to see how it fits into the context of an organization’s mission and vision. I really hope to bring my experience in those two areas to this role. Additionally, I know that I am young and you may be inclined to entrust a role like this to someone who is older. But, with my youth, I also bring a lot of passion, energy, and dedication that I hope will allow me to capably do a great job with this role.

Votes for **Rasheq Rahman** as Treasurer: Carla – Yes. Ivy – No. Maria – No. Raj – No. Barbara – Yes. Terri – Yes. Melanie – Yes. Suzanne – No. Tyler – No.
Did not express a vote: Bill Glikbarg; Carole Herrick

Votes for **Shivani Saboo** as Treasurer: Carla – No. Ivy – Yes. Maria – Yes. Raj – Yes. Barbara – No. Terri – No. Tyler – Yes. Melanie – No. Suzanne – Yes.
Did not express a vote: Bill Glikbarg; Carole Herrick

Shivani Saboo was elected Treasurer of the 2021-2022 Governing Board.

SECRETARY: Maria Foderaro-Guertin had nominated herself for Secretary. Maria gave the following oral statement: I am into this with a teacher’s background. This has been quite an experience in COVID-19: finding out how people have been innovative and resilient at MCC. They have put everything together to make it work and really “wow” people! The basic reason I’m running is because I really enjoyed (it has been a hard year personally); but I am glad that I can at least give back and help in the community. MCC has always been part of my family’s life – with my twins being so involved, that’s the reason I am running. I enjoy doing the ‘secretary’ part: reading the Minutes and working with Holly Novak. We have a little ‘groove!’ I do enjoy the challenges. I’m actually learning a lot about how the local government works – because it’s much different from other government positions. I like the way that it’s intimate – you get to know people who are there, and your neighbors. I want to thank the community for letting my family be a part of it and take advantage of what MCC has to offer. I would be honored to have your vote. Thank you!



Votes for **Maria Foderaro-Guertin** as Secretary: Suzanne – Yes. Ivy – Yes. Carla – Yes. Bill – Yes. Raj – Yes. Barbara – Yes. Maria – Yes. Tyler – Yes. Melanie – Yes. Terri – Yes.
Did not express a vote: Carole Herrick

Maria Foderaro-Guertin was elected Secretary of the 2021-2022 Governing Board.

JUNE 9: FINAL 2020-2021 MEETING/ FIRST 2021-2022 MEETING

Logistical details for the important transitional meeting were discussed:

Everyone will be sworn-in on June 9 at 7:30 p.m. I think it will be decided by this Friday whether this June 9 meeting will be in-person or virtual; potentially there will be a hybrid option. MCC staff will let us know in the coming days. It is a nice ceremony that people invite their family members to. If you wish to bring your family, you may.

Comment by ENC Chair Markwart: If by any chance the June 9 meeting is not in-person, you could reach out to Supervisor Foust's office and work out a time to have a photograph with him at his office on Balls Hill Road. I'm sure Supervisor Foust would be more than happy to do that.

OLD / NEW BUSINESS *Such discussion is permitted in the context of COVID-19 emergency.

1. Providing comments on McLean Central Park:

If people would like to send comments and you weren't able to participate in the public comment period of the meeting this past Monday night (May 24), send your written comments to: mcleancentralpark@publicinput.com. We recommend using Executive Director's Daniel Singh's talking points as the basis for your e-mail. If you want to do that in your personal capacity and share it with your networks, you are welcome to do so.

Question: Can you send us the talking points that Executive Director Daniel Singh put forward (to new Board members)?

ACTION ITEM: Forward Executive Director Daniel Singh's e-mail with the talking points about McLean Central Park to the newly-elected 2021-2022 Board members so they may likewise submit their public comments.

2. Updated guidance on county guidelines about social-distancing for indoor events:

Question: Ms. Markwart received an e-mail inquiry about MCC and Fairfax County in terms of the Governor Northam lifting the social-distancing guidelines on May 28. An upcoming flamenco dance event at MCC on June 5 has been re-scheduled several times; it now has a wait list of 20 people. But they still must maintain 6-feet of separation even if people are in the same family and/or if fully-vaccinated. I went online and couldn't see what Fairfax County was saying... and what MCC is saying? It is after May 28... and they have a waitlist for their June 5 event. The cultural ambassador from the Spanish Embassy will be attending. Can any MCC staff answer this question? I would like to be able to respond back to the person who is hosting it (and inquired of me).

ACTION ITEM: Ms. Novak suggested that Ms. Markwart forward that e-mail to PIO Sabrina Anwah and Daniel Singh. We need to have consistent communication. That's all that I recommend: because we are in this unusual period as things are changing. So, we need to have consistent messaging. So, the best approach would be to have Sabrina Anwah and Daniel Singh work on how to respond back to that question.

Question: Is MCC's current rules that you have to have 6-feet separation even if you're in the same family and are fully-vaccinated?

Clarification by Ms. Novak: That's what we need to clarify for you. MCC's guidance hasn't changed. We're still wearing masks, we still have signs on the MCC building. So, what is happening is out in the environment, things may be changing... but our current standards are still in place. So, that's where it's a communication issue that I think Sabrina Anwah and Daniel Singh need to handle.



Comment by Ms. Markwart: The concern was the distancing even if you are vaccinated and in the same family. Masks weren't even mentioned (that's not an issue). I will forward the e-mail to you all.

Opinion expressed: I received an e-mail from Fairfax Co. public library – saying they are resuming normal operations on June 5. I think everyone is going to start sending those messages. If June 5 is a key date, that's probably going to be in the next couple of days.

Comment by Ms. Markwart: The event is on June 5; and the Governor's order goes into effect on May 28.

Clarification by Ms. Novak: I'm just saying that it's important that we have consistent communication and not everybody giving their version of it.

Comment by Ms. Markwart: I guess what I want to know is... FCPS has their rules for K-12... but the reason I'm asking is because when I was talking to Mike Fisher at McLean Day, he said that Fairfax County still said that we still have to wear masks outside. But then Fairfax County Police weren't. So I'm just trying to figure out: What rules? ... when Supervisor Jeff McKay puts out his messaging and you go to his website? FCPS is its own entity (the public schools); then there's the Fairfax County Police... and McLean Community Center. Who falls under what? I agree that consistency... I'm afraid that we're going to have this patchwork of... where does MCC fall?

Comment by Ms. Novak: That's a good question. And I don't have a simple answer.

ACTION ITEM: Ms. Novak and Executive Director Singh will inform the Board about this messaging.

3. Specifics for June 9 meeting:

ACTION ITEM: Ms. Novak and Executive Director Singh will inform the Board about specifics of the June 9 meeting.

Closing remarks by Board Chair Le Menestrel:

Since this is my last official meeting as Board chair, thank you! It has been an honor to serve as the Board chair... to lead the Executive Director search... and to make sure that things carried on during COVID-19. Thank you all for the opportunity. I will still be an engaged Governing Board member and I will still be around. Thank you all! Again, I'd like to welcome the newly-elected Board members: Congratulations! And Congratulations! to Ivy Chen for being re-elected!

Nothing else was mentioned as a topic for discussion this evening.

ADJOURNMENT There being no further business, Chair Le Menestrel adjourned the meeting at 9:32 p.m.

Respectfully submitted – Holly Novak, Executive Assistant to the Governing Board