

**McLean Community Center**  
**GOVERNING BOARD MEETING**  
**March 28, 2007**  
**1234 Ingleside Ave., McLean, VA 22101**

**Board Present:** Sean Dunn, Board Chair; Katherine Armstrong, Jan Auerbach, Nyka Feldman, Charisse McElroy, Ed Shahin

**Board Absent:** Jennifer Bainbridge, Jessie Richardson, Edwina Rogers, David Sanders, Hilary Sanders

**Staff Present:** Michael Cadwallader, Executive Director; Clare Kiley, Acting Deputy Director; Carol Pardon, Administrative Assistant

Convened: 8:30 p.m. (After Public Hearing on Programs)

Agenda adopted.

Citizen Comment: None.

Minutes of February 28, 2007, approved.

**Chair's Report:** None.

**Executive Director's Report:** Michael Cadwallader

- Cadwallader distributed his March Executive Director's Report. (His Project Report was included in the Board folders.)
- Potomac School Bus: Cadwallader reported that it was a staff decision to allow a Potomac School bus to wait in the MCC's upper parking lot for parents to pick up their children who were on the bus. It was announced to the Governing Board at the January 2004 meeting. He said it was time to revisit the agreement. Dunn referred the issue to the Program Committee.
- 8K Run: Cadwallader submitted a staff recommendation to discontinue the 8K run on McLean Day. About 50 people have participated in the run during each of the last four years. He said the entry fee is not enough to cover costs, and there is concern about the safety of the runners. He also said discontinuing the event would free up staff to help with McLean Day. Auerbach said that McLean Day activities are not expected to make money and suggested contacting the Friends to get more volunteers to take the place of staff. She said since participation has remained steady, some people obviously want to run in their own community. Armstrong said that part of goal of McLean Day is to reach McLean people, and those 50 people might be disappointed. Feldman said that she does not want to see the event discontinued this year. McElroy said that perhaps next year another organization could take it over so that it would still be a part of McLean Day. Dunn said that there are events that have run their course but he wasn't sure this was one of them. He was reluctant to put the staff recommendation to a vote with nearly half the Board missing. Shahin introduced a motion to accept the staff recommendation to cancel the 8K race, but it died for lack of a second.

- Agenda and Minutes: Cadwallader introduced his recommendation to place the monthly Governing Board agenda and minutes on the MCC's Web site. His recommendation included discontinuing the postings [of the minutes] at the Dolley Madison Library. Shahin said there are a significant number of people he knows who are not computer literate. Auerbach said the minutes could continue to be posted at the library as well as at the MCC and on the MCC's Web site. McElroy introduced a motion that amended the recommendation.
  - *Place the Governing Board agenda and minutes on the McLean Community Center Web site, post the minutes in the MCC, and continue placement of the minutes on the bulletin board at the Dolley Madison Library.* Approved by the Board.

**Executive Committee:** Sean Dunn, Chair

- Library Use of the Upper Parking Lot: Edwin (Sam) Clay, Director of Fairfax County Public Libraries, met with the Committee on March 5. Subsequently, he provided the requested information about the number of cars parked at the Dolley Madison Library in the evenings. A joint meeting with the public will be held before the MCC signs a formal agreement to allow the placement of temporary library facilities in the MCC's upper parking lot during construction of the new Dolley Madison Library. The public meeting will take place in the August - October timeframe.
- Draft Minutes: The Committee discussed draft minutes, including a definition for purposes of the Freedom of Information Act and other issues. Cadwallader is getting more information.
- Meetings on Expansion: Covered in the Capital Facilities Committee report.

**Communications/Election Committees:** Charisse McElroy, Chair

- League of Women Voters: McElroy reported that she spoke to many people in the League of Women Voters and learned that the Fairfax Chapter is the only one equipped to do the MCC Governing Board elections. (This chapter does the elections for the Reston Community Center Governing Board.) Anne Kanter, who would be MCC's contact, was asked to do a proposal, but said it is too late for this year's election.
- Candidates: No one yet has submitted completed petitions to run for the Governing Board, but McElroy said she was anticipating there would be three to six adult candidates.
- Tellers: McElroy circulated a sign-up sheet for tellers to be at the voting tent on McLean Day and to count votes that evening. She said that tellers no longer have to reside in the MCC's tax district. Three tellers are required to cover each time slot, but she is aiming for four. She said she intends to contact the Friends of the Community Center as well.

**Capital Facilities:** Jan Auerbach, Chair

- Auerbach expressed appreciation to the Board members who attended the meetings with the public [March 6 and March 14] on potential expansion of MCC's facilities. She said she and Dunn have met with members of the McLean Planning Committee and the McLean Revitalization Corporation, and that they are supportive of the Board's preferred option, which is to build a multi-use facility in downtown McLean that includes a teen center. If the citizens who attend the April 11 and 12 public meetings support the Board's preferred option, then she and Dunn will meet with Dranesville Supervisor Joan DuBois. If the

Supervisor thinks sufficient support has been demonstrated within the McLean community for the preferred option, then the McLean Planning Committee would review and update the eight-year old downtown revitalization conceptual plan, hold public meetings, and submit its formal recommendations to the Fairfax County Planning Commission. This is a 9 to 12 month process, followed by a year of comprehensive plan revision, and a year to get zoning changes before any construction would start. One of the potential advantages to the MCC is that the downtown revitalization concept includes structured parking, so that the new MCC building would not require underground parking.

In the meantime, efforts can proceed at the MCC's main facility regarding storm water management, grounds beautification, and realignment of the parking lot entrances and exits to improve traffic flow and pedestrian safety. The Committee recommended getting input from the neighbors on these efforts. The Committee presented two recommendations to be voted on by the Board:

- ***Committee Recommendation: Contract for an engineering feasibility study with the goal being to improve traffic flow, parking, and storm water management, and to promote pedestrian safety to the building entrance. Parking access can be considered off Ingleside and Oak Ridge.*** Approved by the Board.
  
- ***Committee Recommendation, as Amended: Request the Beverly Manor Homeowners Association, the Reid's Grove Homeowners Association, residents on Oak Ridge, and other interested nearby residents to provide input on the results of the engineering feasibility study and to suggest how to beautify the MCC's grounds.*** Approved by the Board.

In addition, some interior renovations can be done in the main facility, such as putting in coffee machines, providing children's art studio downstairs, etc. Also, the feasibility of putting a bubble over the basketball courts in McLean Central Park can be pursued.

**Program/Finance Committees:** Nyka Feldman, Program/David Sanders, Finance (absent).

- **Pricing Differential:** Feldman reported that the two Committees talked about the differential pricing issue concerning what is charged tax district residents versus non-residents. They agreed there should be a differential, but that more data from staff are needed before making a recommendation on pricing structure. Dunn remarked that the requirement for classes to produce 150% in revenue over costs takes into consideration only direct costs, so that at best, classes just break even. Feldman said more data are needed from staff to find out if that is actually the case.
  
- Feldman said the comments that come back from the public meetings on expansion will also have an impact on programs that the Committees will need to discuss.

**Liaison to Friends of the MCC:** No report.

- Katherine Armstrong did not attend the Friends' meeting because of a conflict with the Capital Facilities Committee meeting

**Continuing Business:** None.

**New Business:**

- Newsletter: Shahin said that the MCC needs to put out a monthly newsletter that is mailed to residents. A print version of the electronic newsletter is acceptable. Dunn referred the issue to the Communications Committee.
  
- Upcoming Committee Meetings:
  - Wed., April 4 Executive Committee, 7:30 p.m.
  - Mon., April 16, Capital Facilities Committee, 7:30 p.m.
  - Thurs., April 19, Program Committee, 7:30 p.m.

Adjourned 9:45 p.m.

Respectfully submitted,

Nyka Feldman,  
Secretary