

**McLean Community Center
GOVERNING BOARD MEETING
1234 Ingleside Ave., McLean, VA 22101
June 24, 2009**

Board Present: David Sanders, Chair; Susan Bourgeois, Drew Clark, Lee DiCenso, Jennifer Dunn, Sean Dunn, Risa Sanders, Ed Shahin, Lori Wertz

Board Absent: Kevin Dent, Angela Wertz

Staff Present: Julie Rasmussen, Executive Director; Clare Kiley, Deputy Director; Carol Pardon, Administrative Assistant

Guests: McLean-Great Falls Celebrate Virginia: Carole Herrick, 1119 Laurelwood Drive, McLean 22102; Judith Mueller, 7708 Georgetown Pike, McLean 22102
Dranesville Supervisor's Office: Jane Edmondson
McLean Project for the Arts (MPA): Nancy Perry, Executive Director

Convened: 7:30 p.m. by Dunn.

A motion to change the agenda failed.

D. Sanders arrived at 7:35 and conducted the remainder of the meeting.

Citizen Comment:

- **Jane Edmondson** said complimentary things about the MCC's community dance on June 5.
 - **Carole Herrick** explained that the original mission of the McLean-Great Falls Celebration Virginia was to promote the community in conjunction with the 100th anniversary of Jamestown and noted some of the events that took place. She said that June 2010 is the 100th anniversary of McLean and that the group wants to hold a day-long celebration on a Saturday in June, using the entire first floor of the MCC (except for the Alden Theatre) and areas outdoors for children's events. They also want to display at least 30 historical photographs for an extended period of time. **Judith Mueller** said that the date they would like is June 26. Sanders said the event is in line with the MCC's purpose to foster a sense of community in McLean. He referred it to the Program Committee and said that the Committee's recommendation would go to the full Governing Board at the July meeting.
 - **Nancy Perry** provided a monthly report on MPA activities. She said the MPA Board passed the MPA's budget, which, because revenues are down, requires some cuts. Core programs will remain, however. There were 175 people at the reception for the Strictly Painting juried exhibition in the gallery. Registration for art classes is at 80 percent for the first two weeks, with classes 50 percent full so far for the summer.
- **Motion: Approve the Governing Board minutes of May 27, 2009.** Passed by the Board.

Chair's Report: David Sanders

- Minutes. There has been some discussion on how the Board wants to do minutes. After meeting requirements for public bodies, the Board has some latitude. Presenting a full picture of what happens in meetings is one way, while at the opposite end is a more bare-bones approach. Regarding committee meetings, it has been up to the committee chairs to decide what rises to the level of being captured. Does the Board want a broad policy to standardize committee minutes or leave the style up to the individual committee chairs? Pardon mentioned that she is researching Virginia FOIA requirements for committee minutes, including contacting the County Attorney. Rasmussen also is talking to the County Attorney. R. Sanders is taking the lead on this effort. She, Rasmussen, and Pardon will pull together the information to take to the Executive Committee. D. Sanders said he personally preferred whatever leans the most toward open government..

Capital Facilities Committee:

- D. Sanders gave the report for Committee Chair Kevin Dent on the June 18 meeting. The Committee heard a report on capital projects, such as landscaping, building maintenance, etc.
- Proposed Gym: The Committee spent the bulk of the meeting talking about the proposed gym at Spring Hill. The MCC has been trying to set up a meeting with the Fairfax County Park Authority (FCPA) that would include representatives from both boards as well as both executive directors: Rasmussen and John Dargle. The Committee recommended that Dent and D. Sanders represent the MCC Governing Board at this meeting
 - Board Discussion: Rasmussen said the FCPA suggested July 13 for the meeting because the FCPA's Kevin Fay will be out after July 13 through the remainder of the month. Dent is out the first week in July. Edmondson expressed disappointment that the meeting might have to wait until August. Dunn said he would like to attend one of the meetings. Sanders said it made sense to include different, rotating Governing Board member to observe from time to time. He asked for a vote on the Committee's following recommendation:
 - *Accept the recommendation of the Capital Facilities Committee that Sanders and Dent attend the next meeting with the FCPA.* Approved by the Board.

Executive Director's Report: Julie Rasmussen

- Rasmussen went over some of the items on the priority update list in the Board's packets. She also reported on highlights from each MCC program area and mentioned that enrollment in summer camps is up by 20 percent over the enrollment at this time last year. The Accounts Payable position has been filled with a County employee who had been RIFed. She said she wants to have a group picture taken of the Board. She also passed a sheet around for Board members to indicate their size and preferences for tee shirts with the new MCC logo.
- D. Sanders commented that the MCC's community dance on June 5 was great. Shahin said that it was an opportunity for the Governing Board to be recognized as well. The Friends of the Community Center was a significant part of the success, decorating the Community Hall so that it looked like a ballroom. He complimented the Friends and the MCC staff, noting that there was a mix of ages attending, from teenagers through seniors. R. Sanders complimented the Board's L. Wertz, who worked hard with the Friends on the decorating and providing much hands-on support for the event. In response to a question about why the MCC cannot serve wine and the Friends can, Rasmussen explained that the MCC is a County agency.

Program Committee: Lee DiCenso, Chair

- On June 16 staff presented the FY 2011 budget request for new programs to the Committee by individual program area. After the presentations Rasmussen said what she was recommending for funding and what she was not. For example, she did not recommend a second children's production because of a potential scheduling conflict with the McLean Community Players that needed to be worked out first. The Committee approved the Executive Director's budget recommendations.
 - Board Discussion: DiCenso summarized each of the new programs. Rasmussen explained her recommendation to use leftover FY 09 funds at the end to the year to fund six tea dances in FY 10. In response to a question about the Harvest Happenings festival in the fall, Rasmussen said it was going back to being a smaller event geared to children. Shahin said that he was disappointed that a number of possible modest programs aimed at seniors was not included in the budget. D. Sanders said he wanted the McLean Centennial to be included in the budget. He also said having different fall cultural festivals each instead of just an annual German festival had value in that they brought together different communities. This and the McLean Centennial will be discussed at the next Program Committee meeting. Dunn asked about the program budget spreadsheets that are usually provided. Rasmussen said she has them and that they will be provided to the Finance Committee, which goes over all the budget recommendations before they are presented to the full Board.

Election Committee: Risa Sanders, Chair

- The Committee met June 22 and reviewed the recent election. Basically, the Committee is satisfied with the League of Women Voters, who acted as tellers and vote counters. The map that was underwritten and prepared by the Friends of the MCC a few years ago is out of date. Rasmussen is going to approach the Friends about a new map and Bourgeois is going to check the County's GIS online system. Rasmussen is working to refine the process for requesting absentee ballots by phone and e-mail. Most of the meeting was spent discussing how to change the wording in the MCC's MOU with the Board of Supervisors regarding the age and residency restrictions of youth voters. The Committee is looking at allowing youth to vote across school boundaries while maintaining representation from the McLean and Langley High School areas.
 - Dunn reported that two e-mail requests for absentee ballots were not responded to, and that he was preparing a draft memo to send to Supervisor John Foust. A copy of the draft memo was included in member packets for review. He asked that any feedback be sent to him as soon as possible as he planned to mail it to the Supervisor within the next few days. The outcome of the election was not affected. Shahin brought up the positioning of names on the ballot, which might give an advantage to the person who is listed first, he said. Sanders responded that Dunn is evaluating how to refine the random selection process and is trying to assess whether, in fact, that is correct.

Finance Committee: Sean Dunn, Chair

- Dunn said the Committee is waiting for budget recommendations from the committees before scheduling a meeting. He will be out of town from July 18 to the end of the month. Rasmussen said staff is not proposing any communications items.

Liaison to Friends of the MCC: Ed Shahin

- The Friends do not meet in July and August. He said they would be interested in helping with a fall dance, and that he will try to come up with additional ideas for joint Friends/MCC cooperation.

Liaison to Seniors: Ed Shahin

- Shahin said he is attending monthly advisory management meetings at the Lewinsville Senior Center. He also will be attending quarterly meetings of the Friends of the Fairfax County Senior Centers. The County Executive was recommending closing three of the senior centers and up to six adult day care centers, but this was taken off the table after a massive post card campaign. Seniors and volunteers have to pay \$48 per year per center. The Lewinsville Senior Center has asked if the MPA can put on a class for seniors. MPA's ArtFest will include five pieces of senior art.

Continuing Business:

- L. Wertz said one evening she overheard MCC patrons saying that the people at the front desk did not know where a meeting was being held. In response to D. Sanders, Rasmussen said that the MCC's July 4th event held at Langley High School starts at 6 p.m., with fireworks starting at 9:30 p.m. Kiley said there will be a different fireworks vendor, and that the show should be bigger and better.
- Meeting dates for the Program Committee and the Finance Committee were discussed after the meeting was adjourned.

Adjourned: 9:30 p.m.

Respectfully submitted,

Risa E. Sanders,
Secretary