

**McLean Community Center
Governing Board Minutes
February 24, 2010 Meeting**

Members Present: David Sanders, Chair
Kevin Dent, Vice Chair
Sean Dunn, Treasurer
Risa Sanders, Secretary
Susan Bourgeois
Lee DiCenso
Jennifer Dunn
Edward Shahin
Angela Wertz
Lori Wertz

Members Absent: Drew Clark

Staff Present: Julie Rasmussen, Executive Director
Clare Kiley, Deputy Director
George Sachs, Intergenerational Program Director
Margaret Shea, Instructional Program Director
Ellen Barial, Board Administrative Assistant

Guests Present: Jane Edmondson, Chief of Staff, Office of County Supervisor John W. Foust (Dranesville)
Bobbi Bowman, McLean Resident

Board Chair David Sanders called the meeting of the McLean Community Center (MCC) Governing Board to order at 7:55 p.m.

ADOPT AGENDA

The agenda for the meeting was adopted unanimously.

CITIZEN COMMENT

Mr. Sanders invited guests at the meeting to give their names and identify the organizations they represented. He also asked whether guests had comments they wished to make. There were no initial comments by guests.

APPROVAL OF MINUTES

Ms. Sanders informed the Board that approval of minutes of the January 27, 2010 meeting was being deferred to the March 24, 2010 meeting.

Upon a motion by Mr. Dunn, properly seconded, the Governing Board adopted the following motion to correct minutes of the Governing Board's December 9, 2009 meeting:

Motion: that minutes of the December 9, 2009 Governing Board meeting be amended to show that no motion was offered Ed Shahin or adopted that “the Governing Board obtain an opinion whether it is legal or not to make future grants to the McLean Project for the Arts.”

Decision: There were seven votes in favor of the motion and two votes against the motion; the motion carried by a 7-2 vote. (The Chair not voting)

BOARD CHAIR'S REPORT (Dave Sanders)

Downtown Expansion:

Mr. Sanders reported on the status of downtown expansion. Mr. Sanders reported that expansion downtown remains a high priority and that he would like to have an action plan within the next 90 days.

Springhill Gymnasium:

Mr. Sanders asked Mr. Dent to give a status report on negotiations with the Fairfax County Parks Authority (FCPA) regarding the gymnasium at the Spring Hill Recreation Center. Mr. Dent reported that Kevin Fay, the Dranesville District representative on the FCPA Board, contacted him on January 26, 2010, proposing dates for a potential meeting. On January 27, Mr. Dent emailed Mr. Fay to provide information on his availability for several of the dates proposed by Kevin Fay. However, as of the date of the Governing Board meeting, Mr. Dent had not heard back from Mr. Fay.

Strategic Planning Session:

Mr. Sanders reported on plans for the Board's strategic planning session to be held on February 27, 2010 from 9 a.m. to 1 p.m. Mr. Sanders asked board members to attend the meeting without preconceived ideas about the outcome of the planning session. Mr. Sanders reported that the goal of the planning sessions was to develop an aspirational vision as to how MCC goes forward. Mr. Sanders indicated that he would serve as facilitator for the session.

Mr. Sanders also noted that developing a strategic plan and related steps would take place later and would require much more time.

EXECUTIVE COMMITTEE REPORT (Dave Sanders, Chair)

There was no report from the Executive Committee.

Finance Committee (Sean Dunn, Chair)

Mr. Dunn reported that the February Finance Committee meeting was not held because of the snow storms. Mr. Dunn asked Ms. Rasmussen whether staff had been able to obtain

the requested data in order to set a new meeting date. Ms. Rasmussen indicated that she believed there would be sufficient data.

In response to Mr. Dunn's inquiry about filling the comptroller's position, Ms. Rasmussen reported that she was waiting to find out from Fairfax County whether the position would be cut due to the County's budget problems (or possibly filled by someone bumped from another County agency). Ms. Rasmussen indicated that the position would be filled as soon as the County's decision is made; it was anticipated that the position could be filled before the end of March.

Upon recognition from the Chair, Ms. Edmondson reported that one third of the positions to be cut by the County were currently filled.

Mr. Dunn reported that he intended to get the budget process started earlier than in previous years.

Capital Facilities Committee (Kevin Dent, Chair)

Facilities Update

Mr. Dent referred the Board to minutes of the Capital Facilities Committee's February 17, 2010 meeting, included in the board materials. Mr. Dent also referred the Board to the *Capital Facilities Update – February 2010*, attached to the Committee's minutes, for information about pending capital facilities projects at the Ingleside facility and at the Old Firehouse Teen Center (OFTC).

Snow Related Issues at the OFTC:

Mr. Dent reported that, because of the recent extraordinary snows, and in part due to concerns raised by the collapse of other buildings in Fairfax County of similar design due to the snowfall, MCC had been closely monitoring the OFTC roof. OFTC was closed by building inspectors on February 12, 2010 due to concerns about the condition of the roof as a result of the snow storms. In response to such closure, contractors were called immediately to shore up the roof, and to remove snow from the roof. Removal of the snow permitted the ceiling to go back to its original position, as it was designed to do.

An engineering firm that is a Fairfax County Government contractor inspected the roof and supporting walls to determine whether there had been damage requiring further action. The engineering firm found that the building was safe for occupancy. OFTC regained its occupancy permit and reopened on Friday, February 19, 2010.

Snow Removal Issues:

Mr. Dent reported on the snow removal after the recent snow storms. While MCC's parking lot and entryway had been cleared by Fairfax County employees and contractors hired by MCC, Ingleside Avenue had not been cleared by the Virginia Department of Transportation (VDOT) immediately following the various snowstorms. Mr. Dent reported that Ingleside Avenue was in the Priority Three category for clearing after storms within the prioritizing system of VDOT. Priority Three means that a roadway is cleared within six days of the snow storm, and Ingleside Avenue was cleared within that

timeframe. Mr. Dent reported that staff had been asked to look into whether Ingleside Avenue (or at least the portion from Route 123 to the MCC entryway) could be placed in a higher category by VDOT.

Downtown Facility White Paper (McLean Community Center Proposal, Downtown Expansion report):

Mr. Dent reported that the Capital Facilities Committee had worked on the revised draft of the White Paper that had been distributed to the Board at the January 27, 2010 meeting. Mr. Dent reported that the Committee looked at the big picture concerning whether the vision for the facility had changed. Mr. Dent will redraft the White Paper, based on opinions expressed during the Committee's review of the report. The (second) revised report will be reviewed by the Capital Facilities Committee at its March 2010 meeting, and would be presented to the Board at its March 24, 2010 meeting.

Mr. Dent also reported on discussions surrounding MCC being the "first mover" in the overall plan to develop downtown. There had been considerable discussion among committee members on this and other issues related to MCC's downtown facility. Mr. Dent referred Board members to minutes of the Committee's February 2010 meeting for more information.

Board members discussed various aspects of the information contained in the minutes of the Capital Facilities Committee meeting, including the location of teen activities. The Committee had discussed a number of options for locating teen activities as part of MCC's downtown development such as: moving all teen activities to MCC's Ingleside location, splitting teen activities between the two locations, and keeping the teen center as the primary focus of the new facility. Ms. Sanders asked to go on record as opposing moving teen activities to MCC's Ingleside location. Mr. Dent reiterated that no decisions had been made, and that everything concerning the downtown facility would be brought before the Board.

Mr. Dunn raised the issue of including a basement in the downtown facility, and proposed that Board members take a quick vote on not including a basement in the new facility for any purpose. (No vote was taken.) Mr. Sanders indicated that McLean Properties had floated the idea of having a basement at the new facility, but that there were no current plans to include a basement. It was Mr. Dent's opinion that nothing should be excluded from discussion.

Mr. Sanders recognized Ms. Edmondson who voiced her belief that McLean Properties plans may be in limbo. She pointed out that the underground parking idea came up should MCC go forward with its downtown development without collaboration with McLean Properties. Ms. Edmondson also noted that the McLean Planning Commission is waiting for a response from McLean Properties concerning its intentions regarding downtown development.

Mr. Sanders stated that he wanted to have a board meeting dedicated to the downtown center. He also indicated that the issues with McLean Properties would not stop MCC's

effort. Mr. Sanders noted the great support for MCC's downtown project by Fairfax County Supervisor John W. Foust (Dranesville).

Dolly Madison Library:

Mr. Dent reported on the request from the Library to use the teen center as a temporary location during its 18-month renovation project. The informal consensus of the Board was that it would not be workable to do so.

Program Committee (Lee DiCenso, Chair)

A meeting of the Program Committee took place on Tuesday, February 18, 2010. Minutes of the meeting are included in the Board materials. Ms. DiCenso reported on certain of the meeting's highlights:

Celebrate Virginia:

Ms. DiCenso reported that Carol Harris of Celebrate Virginia had announced that former United States Senator Charles S. Robb has agreed to serve as Honorary Chair for the Celebrate Virginia event, and that State Senator Vincent F. Callahan, Jr. has agreed to serve as the Master of Ceremonies for the event.

Rental Use Policies/Donation Policy:

Ms. DiCenso reported that the Committee had reviewed MCC's rental use policies for certain types of functions to bring them in line with fees charged by other comparable facilities. Ms. DiCenso also reported that the Committee reviewed an In-kind Donation Policy. The Committee hopes to have motions on these issues at an upcoming Governing Board meeting.

In response to a question by Mr. Dunn, Ms. Rasmussen noted that the attachments referenced in the Program Committee minutes had been omitted from Board materials purposely since the attachments were only drafts that had been presented to the Committee by staff. The Committee's final recommendations and documents would be presented to the Board at an upcoming meeting.

Communications Committee (Drew Clark, Chair)

Minutes of the February 22, 2010 meeting were included in materials for the Governing Board meeting.

In Mr. Clark's absence, Ms. Sanders gave a report on the Communications Committee meeting. Ms. Sanders reported that Schum and Associates gave the Committee preliminary concepts regarding designing new signs for MCC. The Schums and John Forgy (who had made an earlier presentation to the Committee) would be asked to provide written presentations for review by the Committee at its next meeting.

Elections Committee (Risa Sanders, Chair)

Ms. Sanders reported that the Candidate Packages would be ready for pickup by Monday, February 22, 2010. The Committee is continuing the process of updating the policy and procedures manual for the Elections and Nominations Committee.

Liaison to Friends of the Community Center (Mr. Shahin)

Mr. Shahin reported that there was no meeting of Friends of the Community Center in February 2010.

Liaison to Seniors (Mr. Shahin)

Mr. Shahin reported that seniors are excited about the merger of two Fairfax County Government agencies having roles in providing services to seniors. The Department of Community and Recreation Services and the Department of Systems Management for Community Services would be merged to form a new agency, the Department of Neighborhood and Community Services. The merger would save money, and may reduce some of the cuts in services that had been planned.

Mr. Shahin also reported on a \$1500 donation to the Lewinsville Senior Center by the Tysons Corner Rotary, which will be used for a flat screen television and a digital camera.

Executive Director's Report

Ms. Rasmussen reported on operations at MCC; a written report was included in the Board materials. Ms. Rasmussen highlighted several items from the report, and other items not in the written report: (i) A number of scheduled MCC activities were cancelled due to the snow storms, including one sold out performance. While some activities could not be rescheduled, the Yu Wei Chinese Dance Performance had been rescheduled to April 9, 2010. (ii) The snow removal from the OFTC roof had been completed. Because a state of emergency had been declared for the County due to the snow storms, MCC may be able get reimbursement for some of the cost of removing snow from OFTC's roof, and related expenses. (iii) Ms. Rasmussen reviewed future programs and performances, including the Holes youth production in March (tickets are available for Board members). (iv) Ms. Rasmussen raised a concern about the loss of additional event parking space due to the Dolly Madison Library renovations, as something that would need to be addressed at some point.

Continuing Business

None

New Business

Girl Scouts

Ms. DiCenso discussed allowing the Girl Scout troop based within MCC's tax district to sell Girl Scout cookies at MCC.

Conflict of Interests Policy

Mr. Dent raised the question of whether there are governmental conflicts of interest policies that may apply to the Governing Board. If not, he suggested that MCC develop its own conflict of interest policy. Mr. Sanders said that the matter should be referred to the Executive Committee for further review.

Schedule of March 2010 Board Committee Meetings

The following committee meetings were scheduled for March 2010:

Wednesday, March 3rd at 7:30 p.m.: Executive Committee
Tuesday, March 9th at 7:30 p.m.: Program Committee
Wednesday, March 10th at 7:30 p.m.: Elections Committee
Thursday, March 11th at 7:30 p.m.: Finance Committee
Monday, March 15th at 7:30 p.m.: Communications Committee
Wednesday, March 17th at 7:30 p.m.: Capital Facilities Committee

EXECUTIVE SESSION

On motion by Mr. Dent, seconded by Ms. Sanders, the Board voted to go into executive session.

The regular meeting of the Board adjourned at approximately 9:20 p.m.

Respectfully submitted,

Risa E. Sanders
Secretary