

**McLean Community Center  
Regular Meeting of the Governing Board  
January 27, 2010**

**Members Present:** David Sanders, Chair  
Kevin Dent, Vice Chair  
Sean Dunn, Treasurer  
Risa Sanders, Secretary  
Susan Bourgeois  
Lee DiCenso  
Edward Shahin  
Angela Wertz  
Lori Wertz

**Members Absent:** Jennifer Dunn

**Staff Present:** Julie Rasmussen, Executive Director  
Clare Kiley, Deputy Director  
Ellen Barial, Board Administrative Assistant.

**Guests Present:** Jane Edmondson, Chief of Staff, Office of County Supervisor John W. Foust (Dranesville)  
Bobbi Bowman, McLean resident  
Dan DuVal, Board Member, McLean Revitalization Corporation  
Karen DuVal, Vice-Chair, McLean Project for the Arts  
Scott Monet, President, McLean Planning Committee  
Nancy Perry, Executive Director, McLean Project for the Arts

Board Chair David Sanders called the meeting of the McLean Community Center (MCC) Governing Board to order at 7:34 p.m.

**ADOPT AGENDA**

The agenda for the meeting was adopted unanimously.

**CITIZEN COMMENT**

Mr. Sanders asked guests at the meeting to give their names and identify the organizations they represented (if any). He also asked whether the guests had comments they wished to make.

Ms. Perry referred the Board to a report from McLean Project for the Arts entitled "January News from MPA" that was included in the Board materials. She highlighted certain items for the Board's information.

## **BOARD CHAIR'S REPORT (Dave Sanders)**

Mr. Sanders identified two issues to be discussed in his report: investigation of building a gymnasium at the Springhill Recreation Center, and the new facility in downtown McLean at the old firehouse.

### Gym:

Mr. Sanders reported on the status of discussions between MCC and the Fairfax County Park Authority (FCPA). Mr. Sanders noted that while further discussions had taken place because of the need for a gymnasium in the community, he was not very optimistic about the success of the project, given the unresolved issues. Because of those issues, Mr. Sanders indicated that the Board will need to consider the time of board and staff members in continuing any further discussions, and, if there are further discussion, to determine a strategic way to do that.

### New Downtown Facility:

Mr. Sanders reported that there had been new developments regarding MCC's new downtown facility. He reported that principals of McLean Properties, LLC had reached out to MCC regarding ideas for the downtown project. The Capital Facilities Committee will take the lead in getting down to more concrete work on the project.

Mr. Sanders noted that no plans have been set. Further, Mr. Sanders noted the project would take a few years to begin, and would take much longer to complete.

Mr. Sanders indicated that the Board would go into executive session at the end of the public meeting to further discussions on the topic.

## **EXECUTIVE COMMITTEE REPORT (Dave Sanders, Chair)**

Mr. Sanders reported that it was the view of Executive Committee members that, while MCC's current strategic plan includes a list of long-range items, the plan does not give the Board enough direction. The Executive Committee proposed that the Board begin an official strategic planning process. The purpose would be to look at MCC's mission and visions for MCC's future. At the planning retreat, the Board would look at a number of possibilities for MCC, including economic, environmental, physical, and cultural considerations. One area that would be discussed is use of the Old Firehouse Teen Center property.

The initial discussions would take place without an outside facilitator, and would take place within the next sixty (60) days. The meetings would include only Board members, Ms. Rasmussen and Ms. Kiley (and any other staff members chosen by Ms. Rasmussen). A second meeting would take place with the Board and all staff members.

The date for the initial session was scheduled for Saturday, February 27, 2010 from 9 a.m. to 1 p.m. A final decision of whether the initial session would be held offsite was not made.

**Finance Committee (Sean Dunn, Chair)**

There was no Finance Committee meeting in January 2010, and no report. A meeting was scheduled for Wednesday, February 10, 2010 at 8:30 p.m.

At Mr. Dunn's request, Ms. Rasmussen gave an update on hiring a comptroller, indicating that the second round of interviews had been completed, and that checking references and processing paperwork were underway.

**Capital Facilities Committee (Kevin Dent, Chair)**

There was no meeting of the Capital Facilities Committee in January 2010.

*A Capital Facilities Update – January 2010* was included in the Board materials. The report listed the status of pending projects related to the upkeep of MCC's facilities. In addition, minutes of the December 7, 2009 meeting of the Committee were distributed in the Board materials. (Both the report and the minutes are attached to these minutes.)

Mr. Dent reported that a new revision to the proposed Memorandum of Understanding related to the proposed Spring Hill was sent to Kevin Fay (the Dranesville representative on the Fairfax County Park Authority Board) in late December 2010. Mr. Fay has requested a meeting with Mr. Dent within the next two weeks.

Next, Mr. Dent reported on the *McLean Community Center Proposal, Downtown Expansion* report (referred to herein as the "White Paper") that had been previously prepared to address the issue of downtown expansion. At the Committee's request, Ms. Rasmussen had updated the White Paper. The White Paper will be dealt with at the next meeting of the Committee, and a report made to the full Board at its meeting on Wednesday, February 24, 2010.

The Committee's report elicited further discussion regarding the various options for dealing with the gymnasium project. No action was taken on the subject of the gymnasium.

**Program Committee (Lee DiCenso, Chair)**

No meeting of the Committee was held in January 2010.

It was reported that the community survey was on hold pending further review of the revised White Paper by the Capital Facilities Committee. After concern was expressed about the delay given the extensive work that had been done by the Program Committee as well as the other MCC board committees, Mr. Sanders reported that the Capital Facilities Committee had requested the delay in order to expand the survey to include use

of a new downtown facility. It was intended that the survey would be held off for a month or two to make sure that it includes issues related to the revised White Paper.

The recommendation of the Capital Facilities Committee was to wait to complete the community survey. No formal decision was made. It was reiterated by Mr. Sanders that the reasoning for delaying the survey would be addressed in the executive session at the conclusion of the regular meeting.

#### **Communications Committee (Drew Clark, Chair)**

Minutes of the Committee's December 15, 2009 meeting were distributed (and are attached to these minutes). There was no meeting of the Committee in January 2010. The next meeting of the Committee was set for Tuesday, February 16, 2010, at 8 p.m.

Mr. Clark reported that board members' email accounts were being set up. Mr. Clark informed the Board about the presentation by John Forgy on alternatives for MCC's signs. The project will be continued, and further reports will be provided.

The Board was also brought up to date regarding the work on analyzing traffic on MCC's website. Reports were made available.

#### **Elections Committee (Risa Sanders, Chair)**

Minutes of the Committee's December 16, 2009 meeting were distributed. Ms. Sanders reported on the work of the Committee at its December meeting as well as its January 11, 2010 meeting. At both meetings, the Committee worked on updating the Policies and Procedures for the 2010 board elections, with further changes to be made at the next meeting of the Committee. One change involved updating election materials because of the Board's previous policy changes regarding how youth members of the Board were to be elected. The voting ballots and related election materials are being revised to incorporate the changes. In addition, Ms. Sanders reported that the Committee reviewed and made edits to contents of the candidate packages.

Ms. Sanders initiated the "Call for Candidates" and asked whether Board members whose terms were expiring were planning to run for reelection. Ms. Sanders acknowledged Mr. Shahin who has decided to step down from the Board prior to the expiration of his term in 2012. Mr. Shahin will step down at the end of the election year (May 31, 2010). On behalf of the Board, Ms. Sanders thanked Mr. Shahin for service during his multiple terms on the Board.

Because of Mr. Shahin's resignation, an additional adult board will be filled in this year's election; so, four adult board seats are up for election. Both youth seats are up for election since youth board members serve one-year terms.

To address Supervisor Foust's concerns regarding certain aspects of youth membership on the Board, a meeting will be planned between Supervisor Foust and Mr. Sanders, Mr.

Dunn, Ms. Sanders, and Ms. Rasmussen. Ms. Edmondson will assist in setting up the meeting.

### **Liaison to Friends of the Community Center (Mr. Shahin)**

Mr. Shahin reported that Friends of the Community Center (the Friends) met on January 11, 2010. The group wanted to thank Ms. Rasmussen and the MCC staff members for their hard work in organizing and putting on the fall dance, and treated MCC staff to lunch at MCC.

Mr. Shahin also reported that the Friends planned to make a donation to the McLean Project for the Arts.

In addition, Mr. Shahin reported that the Friends reduced its monthly membership fee from \$35 to \$25 in order to encourage membership.

### **Liaison to Seniors (Mr. Shahin)**

Mr. Shahin reported that seniors were concerned about the spending cuts in senior services. Mr. Shahin indicated that he is leaving the MCC Board to focus on the Lewinsville Senior Center, and believed that was the best way for him to advocate for seniors.

Mr. Shahin also acknowledged the successful work with seniors by the McLean Project for the Arts.

### **Executive Director's Report**

Ms. Rasmussen reported on operations at MCC; a written report was included in the Board materials. Ms. Rasmussen highlighted several items for the Board: (i) Teen dances continue to attract over 100 youth. (ii) There were 323 attendees at the Martin Luther King Day event, including Supervisor Foust. (iii) Fairfax County Government gave the go ahead to replace computers at the Teen Center, in addition to the computer workstations donated by the County's training laboratory.

### **Continuing Business**

The Board briefly discussed issues related to the teen center.

### **New Business**

Ms. Sanders indicated that a system should be put in place regarding how minutes get from the chair of committees to committee members. By consensus, Board members agreed that when committee chairs receive initial drafts of committee minutes, the chairs will provide edits to Ms. Barial, who will revise the draft minutes and disseminate them to committee members.

Mr. Sanders noted the dates for upcoming Board meetings. Committee chairs set dates for committee meetings in February 2010. Mr. Sanders also raised the issue of which meetings and agenda were on the MCC Web site. Ms Kiley indicated the onsite calendaring process was under review.

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The regular meeting of the Board adjourned at approximately 9:20 p.m. The Board went into executive session to discuss a topic that the Board is permitted to discuss in closed session, and a personnel matter that the Board is required to discuss in closed session.

Respectfully submitted,

Risa E. Sanders  
Secretary